



**Karen Krasne's Extraordinary Desserts**  
1430 Union St., San Diego, CA 92101  
(619) 294-7001 / (619) 234-7001 fax

EVENT NAME \_\_\_\_\_

EVENT DATE \_\_\_\_\_

## **EXTRAORDINARY DESSERTS PRIVATE EVENT CONTRACT**

- 1. Guest Guarantee/Attrition Clause** – Guaranteed guest counts are due (72) hours in advance of the event date. If no guarantee is received, client will be charged for the most updated guest count given, or for the number of guests in attendance, whichever is greater. **Should the actual number of guests fall below the guarantee, client will be charged for the difference.**
- 2. Deposits/Cancellation** – A non-refundable deposit in the amount of \$50 is due at time of booking. Deposits for bookings cancelled more than 30 days in advance of the original event date may be applied to an alternative date within one year of the original booking. Deposits for events cancelled less than 30 days in advance can not be applied to an alternative date.
- 3. Pricing** – All food & beverage is subject to a 20% service charge, 5% administration fee, and applicable sales taxes.
- 4. Payment** – ALL CHARGES, less the advanced deposit, are presented on one guest check and are payable at the immediate conclusion of the event in the form of cash or credit card. A maximum of four different credit cards may be used. We also cannot accept gift cards as payment for private events.
- 5. Food and Beverage** – Due to health and safety laws, all food must be supplied by Extraordinary Desserts. Wine or Champagne may be brought into the restaurant with a \$20.00 per bottle corkage fee. Extraordinary Desserts strictly adheres to all state and federal laws pertaining to the sales and service of alcoholic beverages, including sales to minors and intoxicated persons.
- 6. Contracted Services** – Any outside services contracted for by Extraordinary Desserts (floral, audiovisual) must be paid for in full, in advance. Payment is non-refundable if contracted services are cancelled.
- 7. Display and Decorations** – All displays and/or decorations proposed by client will be subject to prior approval by an Extraordinary Desserts Event Coordinator for each event date. Any damage caused to the premises will be the client's responsibility.
- 8. Security** – Extraordinary Desserts will not assume any liability for theft or damage to personal property occurring prior to, during, or after the event.
- 9. Reservation Time** – In an effort to honor all contracted events Extraordinary Desserts requires that events conclude at the contracted end time. If the event does go over the allotted time frame there will be a pro-rated charge of \$75 per hour.

**A signature indicates that you have read and agree to the terms of this agreement as outlined above.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**\*CREDIT CARD DEPOSITS:** I authorize Extraordinary Desserts to charge a deposit in the amount of (\$50.00) to my account number listed below.

CC# \_\_\_\_\_ Expiration Date \_\_\_\_\_

Billing Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_